MARSTON SICCA PARISH COUNCIL

ASSET MANAGEMENT COMMITTEE

Clerk: Clerk@marstonsicca-pc.gov.uk
Tel: 07768 684673
Website: https//marstonsicca-pc.gov.uk

Members of Marston Sicca Parish Council Asset Management Committee (AMC) are hereby summoned to attend an AMC meeting on **Tuesday, May 27th 2025 at 6pm** at Meon Vale Village Hall to transact the following business.

Members of the public are welcome to address the council during the public open session to put comments and questions to the council regarding items on the agenda or for future consideration. The time allocated for the public open session is 15 minutes with individual speaking time to be 3 minutes. Any increase in time allocated during this session will be at the Chairman's discretion.

Agenda

1.Apologies
To receive apologies for absence

2. Declarations of Interest
Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests.

3. Confirm AMC members
To confirm membership for current civic year.

4. Public Open Session
An opportunity for members of the public to raise matters of interest or concern relating to this agenda, or to request any points relating to the AMC to be discussed at a future meeting.

5. Terms for Hall Hire and Fees
To consider the terms of hire & time- lines.

6. Hallmaster
Payment to renew hallmaster booking system

7. Finance
7.1 review of booking figures and financial result to date
7.2 to consider invoices and quotations received that relates to the assets including:
- *7.2.1 the Preim agreement and management costs*
- *7.2.2review quote from Hall Reynolds for the preparation of lease agreement to the pavilion.*
- *7.2.3 to review the cost for buildings insurance*
- *7.2.4 to receive and consider funding application for Meon Vale event*

8. Governance and Risk Management
8.1 To review maintenance schedules for the Hall including fire.
8.2. To review risk / health & safety assessment for events being held on Meon Vale playing field.

9 Correspondence

To receive any correspondence relating to the parish council assets.

Debbie Woodliffe
Marston Sicca Parish Clerk

20th May 2025