MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

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NOTICE OF ORDINARY PARISH COUNCIL MEETING

Members of Marston Sicca Parish Council are hereby summoned to attend a meeting in Long Marston Village Hall on September 15th 2025 at 7.30pm for the purpose of transacting the following business.
The meeting is open to members of the public who are welcome to address the council during the public open session. Questions or comments should be relevant to the points on the agenda, or to put comments forward for future consideration. Please be aware that, although members of the public can raise any question, the council will only be able to respond to issues relating to the business to be transacted at the meeting. A question that does not relate to items on the agenda shall not require a response at the meeting nor start a debate on the question. The Open Session will be limited to 15 minutes, with 3 minutes allocated per person. If more than one member of the public wishes to speak on the same topic, they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Meeting Agenda

1.To receive any apologies for absence.

2. Co-Option of a member of the public
2.1 To consider co-opting to fill a vacancy on the Council
2.2 To ensure -Co-Opted member to sign the Declaration of Acceptance of Office.
2.3 Co-Opted member to complete the Register of Members Interest form within 28 days of taking office.

3.Declarations of Interest:
3.1 Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.
3.2 *To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk at least 24 hours before the meeting.*
3.3 Members are reminded to keep their Register of Interests up to date.

4. Public Open Session (maximum 15 minutes)
Public session questions from members of the public, this provides an opportunity for questions to be put to the Council. Once the public open session has closed and the meeting has started, discussions will be between the Council and Officers. It would be at the discretion of the Chair to allow members of the public to comment once the open session has closed.

5. Minutes of the previous meetings
To receive and approve the Minutes of Ordinary meeting held 18th August 2025

6. District, County Councillor Report

6.1 To receive information relevant to the parish or further items of interest including update on funding for traffic calming measures.

7. Chairmans Comments

To receive any information from the Chair.

8. Clerks Verbal Report on going matters.

8.1. to receive information on Preim Management Contract for Meon Vale Assets.
8.2 to receive update on lease agreement for the Pavilion charity following discussions with Hall Reynolds.
8.3. to receive updated asset register including newly acquired assets.
8.4 to receive and resolve on costs from DPI signs for siting historical pictures to Greenway notice platform.
8.5 To consider and resolve on the inclusion of councillor photographs on the Parish Council website.

9. Community Action Plan

9.1 To receive and resolve on action plan including:

9.1.1 Posting of information relating to Anti-Social Behaviour (report circulated previously)
9.1.2 Post of information relating to Parish Council actions taken to date (report circulated)
9.1.3 Date and agenda for meeting with Porterbrook.

10. Social Media

To consider and resolve on Parish Council Social Media platform (in accordance with social media Policy), including managing content (report circulated).

11. Road Safety / Traffic Calming Measures

To receive information and data relating to road safety and resolve on proposed open morning to discuss traffic calming measures and reviewed data.

12. Planning

12.1 to consider planning applications within the parish.
12.2 Cllr. Tempest to advise full council on meeting outcome regarding Shackleton and any impact from latest planning case for Bordon Hill.

13. Finance

9.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval (attached)

14. Meon Vale Village Hall / Asset Management

14.1 to receive any reports and information relating to Meon Vale Assets

15. Councillor Reports and updates on any outstanding matters

To receive any councillor reports on ongoing matters

16. Correspondence

To receive any correspondence relevant to parish council business including email exchange regarding Community Builder.

15. Meeting Dates & Venue

To consider next meeting venue

Debbie Woodliffe,
Parish Clerk RFO

9th September 2025

Council Members: Ian Johnsey (Chairman), Noel Davis (Vice Chair), Bill Tempest, Steve Barker, Colin Parrott, Cliff Brown

MARSTON SICCA PARISH COUNCIL
BANK RECONCILIATION **15/09/2025**

HSBC		
Balance	**01/04/2025**	**68,644.14**
Receipts		31,117.61
Payments		(41,384.60)
Balance	**15/09/2025**	**58,377.15**
Savings Account N/wide	**15/09/2025**	**39,204.43**
Deposit Account HSBC	**15/09/2025**	**17,059.62**
Current Account HSBC	**15/09/2025**	**2,113.10**
Total Bank Balance	**15/09/2025**	**58,377.15**

Less unpresented cheques	
Balance	**58,377.15**

Reserves	**2025-26**
Defibrillator	500.00
Public Footpaths/Road and Village Maintenance	300.00
Community Events	353.14
Flood Team	200.00
Neighbourhood Plan Grant Funds	105.55
Climate Change	762.85
Long Marston Action Group/Legal Expenses	500.00
Contingency/Legal Fees	150.00
Community Funds/Projects (Long Marston Volunteer Grp	850.00
VAT Contingency	1,000.00
Open space	1,500.00
S106 Money (Bloor, Lagan, Cameron)	8,178.91
Community Building	22,000.00
Play Area Maintenance	122.78
Total	**36,523.23**

Available cash	**21,853.92**

*Note: 01/04/2025 Reserves Adjusted

PC PAYMENTS MADE/APPROVED

Date	Payee	Cheque No.	£	Details
04/092025	HMRC	BP	145.40	Tax and NI
10/09/2025	BT Group	BP	49.00	Broadband - MV Village Hall
			194.40	

PC ONLINE PAYMENTS FOR APPROVAL **15/09/2025**

Date	Payee	Cheque No.	£	Details
12/09/2025	Npower Commercial	BP	770.49	Street Lighting
16/092025	HP Instant Ink	DC	28.99	Printer Ink
19/09/2025	HSBC	CHG	8.00	Bank Charges
19/09/2025	Uberdoodledesign	BP	420.00	Website/Newsletter
19/09/2025	Thomas Fox	BP	453.60	Ground Maintenance
19/09/2025	F A Perry	BP	187.50	Cleaning Services - MV VH
19/09/2025	Christine Johnson	BP	52.50	Cleaning Services - MV VH
19/09/2025	Notice Board Company	BP	463.15	Notice Board - Marston Meadow
19/09/2025	Parish Clerk	BP	9.00	Stationery
29/09/2025	Parish Clerk	BP	******	PAYE
29/09/2025	Christine Johnson	BP	******	PAYE
06/10/2025	HMRC	BP	145.20	Tax & NI
			2,538.43	

COMMUNITY CENTRE PAYMENTS MADE/APPROVED

Date	Payee	Cheque No.	£	Details
			0.00	

COMMUNITY CENTRE PAYMENTS FOR APPROVAL **15/09/2025**

Date	Payee	Cheque No.	£	Details
24/09/2025	BT Group	DD	49.00	Broadband - Pavilion
			49.00	

MARSTON SICCA PARISH COUNCIL
SUMMARY OF INCOME AND EXPENDITURE YEAR ENDED 31 MARCH 2026

As at **15/09/2025**

Income

Details	Actual 15/09/2025 £	Forecast Remaining £	Forecast 31/03/2026 £	Budget Plan 31/03/2026 £	Variance To Plan £
VAT	0.00		0.00	12,167.51	(12,167.51)
Precept	24,000.00		24,000.00	48,000.00	(24,000.00)
Newsletter	0.00		0.00	300.00	(300.00)
SDC - Ground Maint. Refund	0.00		0.00	1,000.00	(1,000.00)
Bank Interest	890.30		890.30	2,500.00	(1,609.70)
Meon Vale Allotments	0.00		0.00	300.00	(300.00)
Meon Vale Hall Hire	6,227.31		6,227.31	16,000.00	(9,772.69)
Pavilion Refund	0.00		0.00	0.00	0.00
	31,117.61	0.00	31,117.61	80,267.51	(49,149.90)

Net income

	(7,374.95)	0.00	(7,374.95)	5,767.51	25,350.10

Expenditure

Details	Actual 15/09/2025 £	Forecast Remaining £	Forecast 31/03/2026 £	Budget Plan 31/03/2026 £	Variance To Plan £
VAT	3,431.91		3,431.91	3,000.00	(431.91)
HSBC Bank Charges	40.00		40.00	200.00	160.00
Newsletter	1,340.00		1,340.00	3,000.00	1,660.00
Hall Hire LM	102.00		102.00	300.00	198.00
Electricity	0.00		0.00	1,500.00	1,500.00
Ground Maintenance	4,505.61		4,505.61	20,000.00	15,494.39
Employment Costs	5,681.65		5,681.65	13,900.00	8,218.35
Clerk's Expenses	232.89		232.89	350.00	117.11
Subscriptions	45.00		45.00	700.00	655.00
Web Site/Tech Suppt	582.50		582.50	1,350.00	767.50
Audit	0.00		0.00	600.00	600.00
Insurance	4,909.99		4,909.99	2,000.00	(2,909.99)
Light Maintenance	0.00		0.00	150.00	150.00
Village Planters	0.00		0.00	550.00	550.00
Training	0.00		0.00	400.00	400.00
Grants	900.00		900.00	8,000.00	7,100.00
Litter Bins	285.00		285.00	350.00	65.00
Chairmans Allowance	0.00		0.00	800.00	800.00
Meon Vale VH inc.Preim	3,478.55		3,478.55	17,000.00	13,521.45
Meon Vale Allotments	0.00		0.00	100.00	100.00
Data Protection	0.00		0.00	50.00	50.00
Council Elections	0.00		0.00	200.00	200.00
Fixed Assets	11,184.00		11,184.00	0.00	(11,184.00)
Community Centre	1,773.46		1,773.46	0.00	(1,773.46)
	38,492.56	0.00	38,492.56	74,500.00	36,007.44

Reserves/CIL Funds

Play Area Main.	808.03
Climate Change	737.15
Contingency/Legal Costs	850.00
Community Events	496.86
Total:	**2,892.04**
Total Expenditure	**41,384.60**

Check **0.00**