MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

Clerk@marstonsicca-pc.gov.uk

Mobile 07768 684673

NOTICE OF ORDINARY PARISH COUNCIL MEETING

Members of Marston Sicca Parish Council are hereby summoned to attend a meeting in Long Marston Village Hall on August 18th **2025 at 7.30pm** for the purpose of transacting the following business.

The meeting is open to members of the public who are welcome to address the council during the public open session. Questions or comments should be relevant to the points on the agenda, or to put comments forward for future consideration. Please be aware that, although members of the public can raise any question, the council will only be able to respond to issues relating to the business to be transacted at the meeting. A question that does not relate to items on the agenda shall not require a response at the meeting nor start a debate on the question. The Open Session will be limited to 15 minutes, with 3 minutes allocated per person. If more than one member of the public wishes to speak on the same topic, they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Meeting Agenda

1.To receive any apologies for absence.

2.Declarations of Interest:

2.1 Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

2.2 To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk at least 24 hours before the meeting.

2.3 Members are reminded to keep their Register of Interests up to date.

3. Public Open Session (maximum 15 minutes)

Public session questions from members of the public, this provides an opportunity for questions to be put to the Council. Once the public open session has closed and the meeting has started, discussions will be between the Council and Officers. It would be at the discretion of the Chair to allow members of the public to comment once the open session has closed.

4. Minutes of the previous meetings

To receive and approve the following Minutes:

4.1 Extraordinary meeting held 21st July 2025

5. District, County Councillor Report
5.1 To receive information relevant to the parish or further items of interest

6. Chairmans Comments
To receive any information from the Chair.

8. Clerks Verbal Report on going matters.
8.1. to receive information on Preim Management Contract for Meon Vale Assets in response to questions raised.
8.2 to receive update on lease agreement for the Pavilion charity.
8.3. to receive updated asset register

9. Finance
9.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval (attached)
9.2 to confirm new signatures for banking approval have been concluded.

10. Meon Vale Village Hall / Asset Management
10.1 to receive and review copy of notes from recent VH Committee Meeting.
10.2 to receive any further update on business rates for Meon Vale Village Hall

11. Planning Matters
11.1 25/01560/VARY Rail Innovation Centre, variation of condition 2 of planning permission 24/01015/FUL to location, design and increase the site of the approved operational control building
11.2 to receive any further update on Shackleton Community/Employment Hub, related discussions with Quinton PC and rescheduled meeting for 29th August with Community Building.

12. Civility & Respect Communications
12.1 to consider a statement to be placed on the PC website (attached)
12.2 to receive and consider PC comments on LM Village Facebook/ Social Media Platforms.

13. Councillor Reports and updates on any outstanding matters
To receive any councillor reports on ongoing matters

14. Correspondence
To receive any correspondence relevant to parish council business including
15.1 Letter from Lodders regarding Land Registry to Marston Meadow in response to PC query

15. Meeting Dates & Times
To consider next meetings in LM and Meon Vale

Debbie Woodliffe,
Parish Clerk RFO 12th August 2025

Council Members: Ian Johnsey (Chairman), , Noel Davis (Vice Chair) , Bill Tempest, Steve Barker, Colin Parrott, Cliff Brown

MARSTON SICCA PARISH COUNCIL
BANK RECONCILIATION **18/08/2025**

HSBC		
Balance	**01/04/2025**	**68,644.14**
Receipts		29,413.26
Payments		(35,803.74)
Balance	**18/08/2025**	**62,253.66**
Savings Account N/wide	**18/08/2025**	**39,086.91**
Deposit Account HSBC	**18/08/2025**	**20,033.29**
Current Account HSBC	**18/08/2025**	**3,133.46**
Total Bank Balance	**18/08/2025**	**62,253.66**

Less unpresented cheques	
Balance	**62,253.66**

Reserves	**2025-26**
Defibrillator	500.00
Public Footpaths/Road and Village Maintenance	300.00
Community Events	850.00
Flood Team	200.00
Neighbourhood Plan Grant Funds	105.55
Climate Change	762.85
Long Marston Action Group/Legal Expenses	500.00
Contingency/Legal Fees	150.00
Community Funds/Projects (Long Marston Volunteer Grp	850.00
VAT Contingency	1,000.00
Open space	1,500.00
S106 Money (Bloor, Lagan, Cameron)	8,178.91
Community Building	22,000.00
Play Area Maintenance	122.78
Total	**37,020.09**

Available cash	**25,233.57**

*Note: 01/04/2025 Reserves Adjusted

PC PAYMENTS MADE/APPROVED

Date	Payee	Cheque No.	£	Details
05/08/2025	HMRC	BP	145.40	Tax and NI
08/08/2025	Christine Johnson	BP	596.26	Fun Feast Event
10/08/2025	BT Group	BP	49.00	Broadband - MV Village Hall
			790.66	

PC ONLINE PAYMENTS FOR APPROVAL **18/08/2025**

Date	Payee	Cheque No.	£	Details
16/08/2025	HP Instant Ink	DC	28.99	Printer Ink
19/08/2025	HSBC	CHG	8.00	Bank Charges
19/08/2025	Uberdoodledesign	BP	540.00	Website/Newsletter
19/08/2025	Thomas Fox	BP	951.94	Ground Maintenance
19/08/2025	F A Perry	BP	172.50	Cleaning Services - MV VH
19/08/2025	Christine Johnson	BP	52.50	Cleaning Services - MV VH
19/08/2025	Bentens	BP	138.00	Payroll Services
19/08/2025	Parish Online	BP	54.00	Annual Subscription
19/08/2025	Waterplus	BP	248.03	Water Supply - MV VH
19/08/2025	Notice Board Company	BP	463.15	N/Board - Shackleton Village
19/08/2025	Ian Johnsey & Co	BP	856.99	Ground Maintenance
19/08/2025	Parish Clerk	BP	9.80	Stationery
!9/08/2025	Crown Gas	BP	299.43	Gas Supply
19/08/2025	Crown Gas	BP	56.22	Gas Supply
19/08/2025	Crown Gas	BP	54.75	Gas Supply
29/08/2025	Parish Clerk	BP	******	PAYE
29/08/2025	Christine Johnson	BP	******	PAYE
04/09/2025	HMRC	BP	******	Tax & NI
			3,934.30	

COMMUNITY CENTRE PAYMENTS MADE/APPROVED

Date	Payee	Cheque No.	£	Details
			0.00	

COMMUNITY CENTRE PAYMENTS FOR APPROVAL **18/08/2025**

Date	Payee	Cheque No.	£	Details
24/08/2025	BT Group	DD	49.00	Broadband - Pavilion
24/08/2025	Biffa Waste Services	DD	282.48	Waste Collections (Note: Switching to MV Hall)
			331.48	

MARSTON SICCA PARISH COUNCIL
SUMMARY OF INCOME AND EXPENDITURE YEAR ENDED 31 MARCH 2026

As at **18/08/2025**

Income

Details	Actual 18/08/2025 £	Forecast Remaining £	Forecast 31/03/2026 £	Budget Plan 31/03/2026 £	Variance To Plan £
VAT	0.00		0.00	12,167.51	(12,167.51)
Precept	24,000.00		24,000.00	48,000.00	(24,000.00)
Newsletter	0.00		0.00	300.00	(300.00)
SDC - Ground Maint. Refund	0.00		0.00	1,000.00	(1,000.00)
Bank Interest	746.45		746.45	2,500.00	(1,753.55)
Meon Vale Allotments	0.00		0.00	300.00	(300.00)
Meon Vale Hall Hire	4,666.81		4,666.81	16,000.00	(11,333.19)
Pavilion Refund	0.00		0.00	0.00	0.00
	29,413.26	0.00	29,413.26	80,267.51	(50,854.25)

Net income

	(3,995.30)	0.00	(3,995.30)	5,767.51	23,645.75

Expenditure

Details	Actual 18/08/2025 £	Forecast Remaining £	Forecast 31/03/2026 £	Budget Plan 31/03/2026 £	Variance To Plan £
VAT	3,089.84		3,089.84	3,000.00	(89.84)
HSBC Bank Charges	32.00		32.00	200.00	168.00
Newsletter	1,005.00		1,005.00	3,000.00	1,995.00
Hall Hire LM	102.00		102.00	300.00	198.00
Electricity	0.00		0.00	1,500.00	1,500.00
Ground Maintenance	2,855.34		2,855.34	20,000.00	17,144.66
Employment Costs	4,405.60		4,405.60	13,900.00	9,494.40
Clerk's Expenses	198.93		198.93	350.00	151.07
Subscriptions	0.00		0.00	700.00	700.00
Web Site/Tech Suppt	377.50		377.50	1,350.00	972.50
Audit	0.00		0.00	600.00	600.00
Insurance	4,909.99		4,909.99	2,000.00	(2,909.99)
Light Maintenance	0.00		0.00	150.00	150.00
Village Planters	0.00		0.00	550.00	550.00
Training	0.00		0.00	400.00	400.00
Grants	900.00		900.00	8,000.00	7,100.00
Litter Bins	285.00		285.00	350.00	65.00
Chairmans Allowance	0.00		0.00	800.00	800.00
Meon Vale VH inc.Preim	2,621.38		2,621.38	17,000.00	14,378.62
Meon Vale Allotments	0.00		0.00	100.00	100.00
Data Protection	0.00		0.00	50.00	50.00
Council Elections	0.00		0.00	200.00	200.00
Fixed Assets	11,184.00		11,184.00	0.00	(11,184.00)
Community Centre	1,441.98		1,441.98	0.00	(1,441.98)
	33,408.56	0.00	33,408.56	74,500.00	41,091.44

Reserves/CIL Funds

Play Area Main.	808.03
Climate Change	737.15
Contingency/Legal Costs	850.00
Total:	**2,395.18**
Total Expenditure	**35,803.74**

Check **0.00**