MARSTON SICCA PARISH COUNCIL

Serving the communities of Long Marston, Meon Vale & Shackleton

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NOTICE OF ORDINARY PARISH COUNCIL MEETING

Members of Marston Sicca Parish Council are hereby summoned to attend a meeting in Long Marston Village Hall on **November 17th 2025 at 7.30pm** for the purpose of transacting the following business.

The meeting is open to members of the public who are welcome to address the council during the public open session. Questions or comments should be relevant to the points on the agenda, or to put comments forward for future consideration. Please be aware that, although members of the public can raise any question, the council will only be able to respond to issues relating to the business to be transacted at the meeting. A question that does not relate to items on the agenda shall not require a response at the meeting nor start a debate on the question. The Open Session will be limited to 15 minutes, with 3 minutes allocated per person. If more than one member of the public wishes to speak on the same topic, they should nominate one person to speak on their behalf. This will avoid duplication and make the best use of the public participation period.

Meeting Agenda

1.To receive any apologies for absence.

2.Declarations of Interest:

2.1 Councillors are reminded to declare any Disclosable Pecuniary and non- Pecuniary interests in agenda items and the nature of those interests. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

2.2 *To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk at least 24 hours before the meeting.*

2.3 Members are reminded to keep their Register of Interests up to date.

3. Public Open Session (maximum 15 minutes)

Public session questions from members of the public, this provides an opportunity for questions to be put to the Council. Once the public open session has closed and the meeting has started, discussions will be between the Council and Officers. It would be at the discretion of the Chair to allow members of the public to comment once the open session has closed.

4. Minutes of the previous meetings

To receive and approve the minutes of Ordinary Parish Council meeting held 20th October 2025

5. District & County Councillor Reports

5.1 To receive information relevant to the parish or additional items of interest

6. Chairmans Comments

To receive any information from the Chair.

7. Clerks Verbal Report on going matters.

7.1. to receive lease completion for the Pavilion
7.2 to receive update on funding requests (including feasibility study)
7.3 to receive information pertaining to storage on Meon Vale sports field

8. Finance

8.1 to receive bank reconciliation and bank statement and to review items of payment requiring approval (attached appendix)
8.2 to consider holding extraordinary meeting to discuss budget planning and calculation of precept and to confirm date.
8.3 to receive financial review of Meon Vale Village Hall and status of queries (already circulated)
8.4 to receive information on internal controls

9 Meon Vale Village Hall / Asset Management

9.1 to receive additional information relating to ASB within Meon Vale and comments from the police.
9.2 to receive and consider options for increased CCTC coverage and additional lighting
9.3 to receive and consider contracting Grundons for Meon Vale VH waste collection.
9.4 to receive information pertaining to recent fire survey for Meon Vale VH

10. Planning Matters

10.1 25/02627/REM for industrial units submitted on behalf of Roy Foster.

14. Councillor Reports

To receive councillor reports and resolve on matters relating to parish council business including:
14.1 Cllr. Jackson's proposal to create a pump track for bikes within Meon Vale (costs to be calculated within any funding requests)
14.2 Cllr. Barker to inform members of meeting held with Porterbrook.

15. Correspondence

To receive any communications relevant to parish council business.

16. Christmas Event

16.1 to consider and resolve on providing drinks and nibbles at the December PC meeting
16.2 to consider and resolve on date for Parish Council Christmas 'thank you' event.

17. Meeting Dates & Times

To consider venue for next meeting.

Debbie Woodliffe,
Parish Clerk RFO 14th October 2025

Council Members: Ian Johnsey (Chairman), Noel Davis (Vice Chair), Bill Tempest, Steve Barker, Colin Parrott, Thomas Jackson

MARSTON SICCA PARISH COUNCIL
BANK RECONCILIATION **17/11/2025**

HSBC		
Balance	**01/04/2025**	**68,644.14**
Receipts		60,491.76
Payments		(68,233.67)
Balance	**17/11/2025**	**60,902.23**
Savings Account N/wide	**17/11/2025**	**39,427.71**
Deposit Account HSBC	**17/11/2025**	**20,000.00**
Current Account HSBC	**17/11/2025**	**1,474.52**
Total Bank Balance	**17/11/2025**	**60,902.23**

Less unpresented cheques	
Balance	**60,902.23**

Reserves	**2025-26**
Defibrillator	500.00
Public Footpaths/Road and Village Maintenance	107.60
Community Events	301.19
Flood Team	200.00
Neighbourhood Plan Grant Funds	105.55
Climate Change	762.85
Long Marston Action Group/Legal Expenses	500.00
Contingency/Legal Fees	150.00
Community Funds/Projects (Long Marston Volunteer Grp	850.00
VAT Contingency	1,000.00
Open space	1,163.34
S106 Money (Bloor, Lagan, Cameron)	8,178.91
Community Building	22,000.00
Play Area Maintenance	122.78
Total	**35,942.22**

Available cash	**24,960.01**

*Note: 01/04/2025 Reserves Adjusted

PC PAYMENTS MADE/APPROVED

Date	Payee	Cheque No.	£	Details
05/11/2025	HMRC	BP	145.40	Tax and NI
10/11/2025	BT Group	BP	49.00	Broadband - MV Village Hall
12/11/2025	Amazon	DC	128.95	Key Safe - Meon Vale VH
			323.35	

PC ONLINE PAYMENTS FOR APPROVAL **17/11/2025**

Date	Payee	Cheque No.	£	Details
15/11/2025	HP Instant Ink	DC	28.99	Printer Ink
20/11/2025	HSBC	CHG	2.00	Bank Charges
20/11/2025	Uberdoodledesign	BP	580.00	Website/Newsletter/Tech.Support
20/11/2025	F A Perry	BP	232.50	Cleaning Services - MV VH
20/11/2025	Crown Gas & Power	BP	155.72	Gas Supply - MV VH
20/11/2025	Steve Barker	BP	132.01	Return cost for Remote Locks
20/11/2025	Bentens	BP	138.00	Payroll Services
20/11/2025	Waterplus	BP	293.90	Water Supply - Meon Vale VH
28/11/2025	Parish Clerk	BP	******	PAYE
28/11/2025	Christine Johnson	BP	******	PAYE
04/12/2025	HMRC	BP	145.60	Tax & NI
			1,708.72	

COMMUNITY CENTRE PAYMENTS MADE/APPROVED

Date	Payee	Cheque No.	£	Details
			0.00	

COMMUNITY CENTRE PAYMENTS FOR APPROVAL **17/11/2025**

Date	Payee	Cheque No.	£	Details
24/11/2025	BT Group	DD	49.00	Broadband - Pavilion
			49.00	

MARSTON SICCA PARISH COUNCIL
SUMMARY OF INCOME AND EXPENDITURE YEAR ENDED 31 MARCH 2026

As at **17/11/2025**

Income

Details	Actual 17/11/2025 £	Forecast Remaining £	Forecast 31/03/2026 £	Budget Plan 31/03/2026 £	Variance To Plan £
VAT	0.00		0.00	12,167.51	(12,167.51)
Precept	48,000.00		48,000.00	48,000.00	0.00
Newsletter	37.50		37.50	300.00	(262.50)
SDC - Ground Maint. Refund	0.00		0.00	1,000.00	(1,000.00)
Bank Interest	1,170.35		1,170.35	2,500.00	(1,329.65)
Meon Vale Allotments	0.00		0.00	300.00	(300.00)
Meon Vale Hall Hire	9,467.31		9,467.31	16,000.00	(6,532.69)
Pavilion Refund	1,316.60		1,316.60	0.00	1,316.60
Donations	500.00		500.00	0.00	500.00
	60,491.76	0.00	60,491.76	80,267.51	(19,775.75)
Net income	(4,268.86)	0.00	(4,268.86)	5,767.51	54,724.25

Check 0.00

Expenditure

Details	Actual 17/11/2025 £	Forecast Remaining £	Forecast 31/03/2026 £	Budget Plan 31/03/2026 £	Variance To Plan £
VAT	4,880.76		4,880.76	3,000.00	(1,880.76)
HSBC Bank Charges	42.00		42.00	200.00	158.00
Newsletter	2,010.00		2,010.00	3,000.00	990.00
Hall Hire LM	102.00		102.00	300.00	198.00
Electricity	1,054.40		1,054.40	1,500.00	445.60
Ground Maintenance	6,132.91		6,132.91	20,000.00	13,867.09
Employment Costs	8,017.25		8,017.25	13,900.00	5,882.75
Clerk's Expenses	290.21		290.21	350.00	59.79
Subscriptions	292.49		292.49	700.00	407.51
Web Site/Tech Suppt	792.50		792.50	1,350.00	557.50
Audit	446.25		446.25	600.00	153.75
Insurance	4,909.99		4,909.99	2,000.00	(2,909.99)
Light Maintenance	0.00		0.00	150.00	150.00
Village Planters	0.00		0.00	550.00	550.00
Training	0.00		0.00	400.00	400.00
Grants	13,087.73		13,087.73	8,000.00	(5,087.73)
Litter Bins	1,430.14		1,430.14	350.00	(1,080.14)
Chairmans Allowance	0.00		0.00	800.00	800.00
Meon Vale VH inc.Preim	5,319.57		5,319.57	17,000.00	11,680.43
Meon Vale Allotments	0.00		0.00	100.00	100.00
Data Protection	0.00		0.00	50.00	50.00
Council Elections	0.00		0.00	200.00	200.00
Fixed Assets	12,230.96		12,230.96	0.00	(12,230.96)
Community Centre	1,871.46		1,871.46	0.00	(1,871.46)
Land Acquisition	1,850.00		1,850.00	0.00	(1,850.00)
	64,760.62	0.00	64,760.62	74,500.00	9,739.38

Reserves/CIL Funds

Play Area Main.	808.03
Climate Change	737.15
Contingency/Legal Costs	850.00
Community Events	548.81
Road/Village Maintenance	192.40
Open Space	336.66
Total:	**3,473.05**
Total Expenditure	**68,233.67**