MARSTON SICCA PARISH COUNCIL

ASSET MANAGEMENT COMMITTEE

Clerk: Clerk@marstonsicca-pc.gov.uk
Tel: 07768 684673
Website: https//marstonsicca-pc.gov.uk

Draft Minutes of Asset Management Committee (AMC) held on October 7th 2025 at Meon Vale Village Hall

In attendance:
Cllr. Brown (Chairman)
Cllr. Barker
Cllr. Davis
Parish Clerk
4 members of the public

1.Apologies

Apologies received from Cllr. Johnsey

2.Declarations of Interest

None.

3.Public Open Session

3.1 A representative of the Meon Vale Residents Association informed the committee that the annual Residents' Association meeting is scheduled for Monday, 13th October. Members of Marston Sicca Parish Council had been invited to attend to share an update on ongoing discussions concerning anti-social behaviour.

3.2 Members of the RA discussed available funding to cover a feasibility study on Meon Vale Woodlands and the Wetlands. This would provide a comprehensive report on work needed to remedy any issues with both sites and costs for ongoing maintenance. Members of the committee were asked if the Parish Council would apply for the funding and to work with the RA on this matter. The Committee, resolved to apply for the funding, but to also present the details to full council on the 20th of October PC meeting.

3.3 Cllr. Brown mentioned discussions taking place within SDC regarding the transfer of public open spaces and the obligations that fall to the developer including long term funding support for open space maintenance.

3.4 Committee members were asked to remove 'no bouncy castle' rule on the website.

4.Asset Agreements

4.1 The formal agreement with Preim and the questions put to them had been satisfied n and were now waiting for Preim to send the formal agreement for signing.

4.2The conditions and clauses within the draft lease agreement for the pavilion have been concluded. The PC is waiting for the solicitor to send the formal agreement to present to the Pavilion trustees.

5.Events Policy
Members recognised the need to adopt a policy but felt the proposed draft was too complicated and to review a simpler version relevant to Parish Council assets at the full PC meeting on October 20th.

6. Anti-Social Behaviour
The Clerk updated members of discussions with the police, and the suggestion that a notice be situated within Meon Vale identifying ASB, and what to do if residents have been subjected to or have witnessed ASB.
Resolved: Prepare draft notice using articles and flyers received from the police and present at full council meeting.

7.Maintenance & Safety Regulations
7.1 Members agreed an updated fire survey to Meon Vale VH was a priority. The Clerk confirmed Safelincs and Beta Fire had both been contacted to undertake the assessment.
Resolved: organise the survey asap. Clerk to action
7.2 Cllr. Brown confirmed fire checks have been actioned, and the results had been placed in the log.

8 Finance
8.1 Clerk/ RFO provided members with Meon Vale Village Hall financial summary. A few queries regarding payments from frequent users were raised and have been sent to the hall administrator for clarification. A response is expected before next full Parish Council meeting.
8.2 Members were informed of a request to contribute towards a football kit for a local youth's football team using Meon Vale play field (cap at £200). Cllr. Brown suggested this could be funded through the County Councillor's fund.
Resolved: Clerk to liaise with Cllr. Brown to secure the necessary funds.

9 Correspondence
9.1 The Clerk confirmed a response had been received from PC insurers stating they had no objection to the use of a key safe for the hall provided a key holder log was maintained. Resolved: Clerk to procure the key safe
9.2 Stratford Archery Club had requested the of Meon Vale playing field to host a local archery club.
Resolved: to place the matter on the agenda of the next full council meeting with a view of visiting the Stratford site.

Meeting Closed 8.40
Debbie Woodliffe
Parish Clerk