Marston Sicca & Quinton Parish Councils
Asset Management Committee Meeting

AGENDA
Wednesday 11th October 2023 7.30pm
Meon Vale Village Hall

1.Apologies
To receive apologies for absence

2. Declaration of Interest
Councillors are reminded to declare any Disclosable Pecuniary Interests and non- Pecuniary interests in agenda items and the nature of those interests.

3. Agree previous minutes from meeting 21st September 2023

4. Public Open Session
To receive questions from the public on matters relating to Meon Vale Assets.

5 Transfer of assets
Status on transfer with solicitors and timeline.

6. Management company
6.1 members to consider the merits of creating a management company.
(i) Legal process
(ii) Whether the management company replace any existing management agreement with resident's contracts
(iii) Costs and time frames.

7. Clerks report on any matters outstanding from previous meeting.
7.1. to include wifi
7.2. any reports outstanding from St Modwen regarding maintenance to the attenuation ponds.

8. Correspondence
To receive any correspondence pertaining to Meon Vale Assets.

9. Staffing Matters
To review future administrative functions pertaining to Meon Vale Assets and the role of a potential part time assistant.

10. Finance
10.1 To review any financial matters relating to the assets.
10.2 Preparation of budgets and any immediate costs (including items required for the village hall)

11. Business Centre
To consider next steps

Date of next meeting.
Debbie Woodliffe Clerk