AGENDA

Marston Sicca & Quinton Parish Councils
Asset Management Committee Meeting

Tues 25th July 7.30pm
Long Marston Village Hall

1.Apologies

2. Declaration of Interest

3. Agree previous minutes

4. Change of chair

1. *Election of chair*
2. *Election of vice-chair*

5. Public Open Session

To receive questions from the public on matters relating to Meon Vale Assets.

6. Update from VH committee

Update from Charity/Pavilion

7. Update and discussion with Chris Watson re Website/Hallmaster

8. To agree Integrated Remote Lock for external VH door

9. Receive an update on works, Preim and the sign over process (clerk)

10. Report on walk round with St Modwen reps (RS/CC)

11. Update on discussions re playing fields/football club (RS)

Members to consider deferring change in contract with FB club /playing fields until the next meeting.

12. Update on VH visits - points of note (CC)

13. Review of VH potentially needing a building manager (see doc from RW dated 28th June 2023) and VH committee comments.
Members to consider whether this item should be discussed once the assets have been transferred.

14. Discuss dates and plans for the opening celebrations – basic outline

15. Discuss roles for the individual AMC members and how to effectively manage communication

1. Areas for management:
    1. Buildings
    2. Car Parks
    3. Business Centre
    4. Village Hall – liaison with VH Committee to support them in initial set up and establish clear roles.
    5. Allotments
    6. Greenway
    7. Insurance, safety checks, utilities etc